



# Weekly Management Report

## August 21, 2020

- 1. Synopsis** Burbank Hospitality Association Meeting on  
July 15, 2020  
**Community Development Department**



# MEMORANDUM

## COMMUNITY DEVELOPMENT



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**DATE:** August 3, 2020

**TO:** Justin Hess, City Manager

**FROM:** Patrick Prescott, Community Development Director *PP*  
VIA: Simone McFarland, Assistant Community Development Director  
Housing and Economic Development *SM*  
VIA: Mary Hamzoian Economic Development Manager *MH*  
BY: Melissa Colasanto, Administrative Analyst I

**SUBJECT:** BURBANK HOSPITALITY ASSOCIATION (BHA) MEETING SYNOPSIS  
July 15, 2020

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- The Board reviewed and approved the six-month budget for July to December 2020.
- The Board considered a sponsorship request from Creative Talent Network for the CTN Animation eXpo. Upon further discussion, the Board tabled this item and requested for Tina Price, founder of Creative Talent Network, to present a contingency plan at the August Board meeting.
- As a part of Annual Meeting, the Board appointed the following new Executive Committee positions for a term ending July 2021:

<b>Executive Committee Positions</b>	<b>Board Member</b>
Chair	Danny Kahn
Vice Chair	Alan Tate
Secretary	Eric Ducat
Treasurer	Sundeep Vaghashia