



# Weekly Management Report

## August 20, 2021

- 1. Synopsis**      **Transportation Commission Meeting**  
Meeting on June 21, 2021  
**Community Development Department**
  
- 2. Notice**        Burbank-Glendale-Pasadena Airport Authority  
Meeting on August 23, 2021  
**Burbank-Glendale-Pasadena Airport Authority**





August 19, 2021

CALL AND NOTICE OF A SPECIAL MEETING  
OF THE  
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a special meeting of the Burbank-Glendale-Pasadena Airport Authority will be held Monday, August 23, 2021, at 9:00 a.m., in the Airport Skyroom of Hollywood Burbank Airport, 2627 N. Hollywood Way, Burbank, California 91505.

Pursuant to Governor Newsom's Executive Order N-29-20, members of the Commission or staff may participate in this meeting via teleconference. In the interest of maintaining appropriate social distancing, members of the public may observe and participate in the meeting telephonically. For meeting efficiency, the public comment line will open at 8:30 a.m. to begin caller screening and placement into the queue through the following number:

(818) 862-3332

Terri Williams, Board Secretary  
Burbank-Glendale-Pasadena Airport Authority

BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

Special Meeting of Monday, August 23, 2021

Airport Skyroom

9:00 A.M.

*The public comment period is the opportunity for members of the public to address the Commission on agenda items. At the discretion of the presiding officer, public comment on an agenda item may be presented when that item is reached.*



*Members of the public are requested to observe the following decorum when attending or participating in meetings of the Commission:*

- *Turn off cellular telephones and pagers.*
- *Refrain from disorderly or boisterous conduct, including loud, threatening, profane, or abusive language, clapping, whistling, stamping, or other acts that disrupt or otherwise render unfeasible the orderly conduct of the meeting.*
- *If you desire to address the Commission during the public comment period, fill out a speaker request card and present it to the Board Secretary.*
- *Confine remarks to agenda items.*
- *Limit comments to five minutes or to such other period of time as may be specified by the presiding officer.*



*The following activities are prohibited:*

- *Allocation of speaker time to another person.*
- *Video presentations requiring use of Authority equipment.*



*In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.*

## AGENDA

Monday, August 23, 2021

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. PUBLIC COMMENT
5. ITEMS FOR COMMISSION DISCUSSION
  - a. Replacement Passenger Terminal Program  
Informational Workshop
6. EXECUTIVE DIRECTOR COMMENTS
7. COMMISSIONER COMMENTS  
(Other updates and information items, if any)
8. ADJOURNMENT

COMMISSION NEWSLETTER

Monday, August 23, 2021

*[Regarding agenda items]*

5. ITEMS FOR COMMISSION DISCUSSION

- a. REPLACEMENT PASSENGER TERMINAL PROGRAM INFORMATIONAL WORKSHOP. No staff report attached. Staff will update the Commission on the status of the Replacement Passenger Terminal program and the restart plan.



# MEMORANDUM




## COMMUNITY DEVELOPMENT

---

**DATE:** August 12, 2021

**TO:** Justin Hess, City Manager

**FROM:** Patrick Prescott, Community Development Director   
VIA: David Kriske, Assistant Community Development Director –  
Transportation  
BY: Nick Burant, Administrative Analyst I

**SUBJECT:** Transportation Commission Meeting Synopsis – June 21, 2021

---

- The Commission received information from staff on BurbankBus NoHo to Media District (Green) Route service alternatives.
- The service alternatives included, 1) expand existing service, 2) extend existing route eastward to Downtown Burbank via Magnolia Park, 3) eliminate the existing route and reallocate resources to other fixed-route transit connections such as a north-south service, 4) eliminate the existing route and reallocate funds to other priorities.
- The Commission was not able to come to a consensus on a route recommendation and instead voted to discontinue the Green route.
- The Commission passed the following motion, introduced by Chair Ehrhardt and seconded by Mr. McKenna:
  - Whereas the Green Line has consistently had low ridership and high costs, therefore we recommend the Green Route be discontinued and the funds be reallocated to other transit connections and other transportation projects
  - The motion passed 4-1-2, with Ms. Adams voting no, and Mr. Lewis and Mr. Neckerman abstaining.