



City of Burbank - COMMUNITY DEVELOPMENT DEPARTMENT  
**BUILDING & SAFETY DIVISION**  
**PERMIT EXTENSION REQUEST**

ACTIVITY NO.  
BS \_\_\_\_\_

*THIS IS AN APPLICATION TO REQUEST AN EXTENSION OF AN ACTIVE BUILDING PERMIT. WORK IS NOT AUTHORIZED UNTIL THE APPLICATION HAS BEEN APPROVED AND ALL FEES HAVE BEEN PAID.*

JOB ADDRESS:

PROPERTY OWNER:

PROPERTY OWNER'S ADDRESS (IF DIFFERENT THAN ABOVE):

CITY/STATE/ZIP

PERMIT NUMBER: BS

PERMIT HOLDER:

PERMIT HOLDER'S ADDRESS:

CITY/STATE/ZIP:

TELEPHONE:

EMAIL:

**Under provisions of California Building Code Section 105.5**, every permit issued shall become invalid unless the work on the site authorized by such permit is commenced within 180 days after its issuance, or if the work authorized on the site by such permit is suspended or abandoned for a period of 180 days after the time the work is commenced. The Building Official is authorized to grant, in writing, one or more extensions of time, for periods not more than 180 days each. The extension shall be requested in writing and justifiable cause demonstrated.

THIS REQUEST MUST BE RECEIVED BY BUILDING & SAFETY DIVISION BEFORE THE PERMIT EXPIRATION. REQUESTS RECEIVED AFTER THE PERMIT HAS EXPIRED WILL NOT BE ACCEPTED AND A NEW APPLICATION MAY BE REQUIRED SUBJECT TO THE CODES IN EFFECT AT THE TIME OF REAPPLICATION. ADDITIONAL FEES MAY APPLY.

**STATE THE REASON FOR THE REQUEST:**

**CERTIFICATION REQUIREMENTS**

**I understand that under provisions of California Building Code Section 105.5, a permit remains valid if construction has commenced within 180 days after permit issuance and if the work has not been abandoned for a period of 180 days or more. I hereby request one extension of 180 days for the above-listed permit and certify that justifiable cause exists.**

Date: \_\_\_\_\_ Signature of Permit Holder: \_\_\_\_\_