



**BUILDING PERMIT APPLICATION**  
**BUILDING & SAFETY DIVISION/COMMUNITY DEVELOPMENT**

**BS** \_\_\_\_\_  
**DATE:** \_\_\_\_\_

**RESIDENTIAL MECHANICAL/ELECTRICAL/PLUMBING**

*THIS IS A PERMIT APPLICATION ONLY. WORK IS NOT AUTHORIZED UNTIL FEES HAVE BEEN PAID AND A BUILDING PERMIT HAS BEEN ISSUED.*

|                     |             |       |
|---------------------|-------------|-------|
| ADDRESS:            | VALUATION : | DATE: |
| DESCRIPTION OF WORK |             |       |

|   |  |                  |         |                   |         |
|---|--|------------------|---------|-------------------|---------|
| SF OF WORK: BUILDING CONSTRUCTION TYPE ( I – V / A OR B): |  |                  |         |                   |         |
| <b>OWNER</b>  |  | <b>APPLICANT</b> |         | <b>CONTRACTOR</b> |         |
| ADDRESS   |  | ADDRESS          |         | ADDRESS           |         |
| CITY/ STATE/ ZIP  |  | CITY/ STATE/ ZIP |         | CITY/ STATE/ ZIP  |         |
| PHONE   |  | PHONE            | LICENSE | PHONE             | LICENSE |
| E-MAIL  |  | E-MAIL           |         | E-MAIL            |         |

| ✓ | STRUCTURE TYPE              |                             | ✓ | PROJECT TYPE       |                      |
|---|-----------------------------|-----------------------------|---|--------------------|----------------------|
|   | SINGLE-FAMILY (R-3)         | ASSISTED LIVING (R-2, R-4)) |   | NEW CONSTRUCTION   | GRADING & SHORING    |
|   | DUPLEX (R-2)                | DAY CARE (R-3, R-3.1)       |   | ADDITION           | POOL                 |
|   | APARTMENT/CONDO (R-2)       | DETACHED GARAGE (U)         |   | REMODEL/ALTERATION | RELOCATE STRUCTURE   |
|   | ACCESS. DWELLING UNIT (R-3) | PARKING GARAGE (S-2)        |   | DEMOLITION         | REPAIR & MAINTENANCE |
|   | ACCESSORY BUILDING (R-2)    |                             |   | DISABLED ACCESS    | SEISMIC RETROFIT     |
|   | ACCESSORY BUILDING (R-3)    |                             |   | FIRE DAMAGE        | SITE IMPROVEMENTS    |

| # | MECHANICAL                     | # | ELECTRICAL   | #                  | PLUMBING                            |                |
|---|--------------------------------|---|--|--------------------|-------------------------------------|----------------|
|   | NEW HVAC SYSTEMS               |   | <b>SERVICES</b>  |                    | WATER SERVICE                       |                |
|   | FURNACE, DUCTING               |   | • 600 V OR LESS, UP TO 1,000 AMPS  |                    | WATER DISTRIBUTION AND REPIPE       |                |
|   | WALL/FLOOR/SUSPENDED HEATER    |   | • OVER 600 V, OVER 1,000 AMPS  |                    | SEWERS/SEWER DISPOSAL SYSTEM/SUMP   |                |
|   | HEATING APPLIANCE              |   | <b>SWITCHBOARDS/PANELBOARDS/BUSWAYS</b>                                  |                    | WATER HEATER AND/OR VENT            |                |
|   | REFRIGERATION/COOLING UNIT     |   | • 600 V OR LESS  |                    | WATER PIPING/TREATMENT EQUIPMENT    |                |
|   | EVAP. COOLING/ABSORPTION UNITS |   | • OVER 600 V   |                    | DRAINAGE OR VENT PIPING             |                |
|   | AIR HANDLING UNIT AND DUCTING  |   | OUTLETS  | FIXTURES           | INDUST. WASTE TREATMENT INTERCEPTOR |                |
|   | BOILER, COMPRESSOR             |   | TEMP. POWER POLE   |                    | LAWN SPRINKLER SYSTEM ON ONE METER  |                |
|   | VENTILATION FAN ONLY           |   | TEMP. POWER DISTRIBUTION   |                    | RAINWATER SYSTEM, DRAINS            |                |
|   | HOOD OR VENTILATION SYSTEMS    |   | SWIMMING POOLS, SPAS (PER POOL OR SPA)                                   |                    | VACUUM BRKR                         | BACKFLOW       |
|   | INCINERATOR                    |   | <b>MOTORS/GENERATORS/TRANSFORMERS:</b>                                   |                    | <b>GAS SYSTEM</b>                   |                |
|   | DUCT SYSTEM                    |   | UP TO 2 HP/KW/KVA  | 2 - 10 HP/KW/KVA   | • STANDARD, # OUTLETS               |                |
|   | <b>GAS SYSTEMS:</b>            |   | 11- 50 HP/KW/KVA   | 51 – 100 HP/KW/KVA | • MEDIUM PRESSURE, # OUTLETS        |                |
|   | • STANDARD, # OUTLETS:         |   | OVER 100 HP/KW/KVA   |                    | <b>PLUMBING FIXTURES OR TRAP:</b>   |                |
|   | • MEDIUM PRESSURE, # OUTLETS   |   | ELECTRIC VEHICLE CHARGING STATION  |                    | WATER CLOSET                        | URINAL         |
|   | <b>PARKING GARAGE:</b>         |   | EQUIPMENT/FIXTURES/APARATUS/APPLIANCES                                   |                    | BATHTUB                             | SHOWER         |
|   | • # GAS OUTLETS                |   | <b>PHOTOVOLTAIC</b>  |                    | KITCHEN SINK                        | LAVATORY       |
|   | • VENTILATION SYSTEMS:         |   | ARRAYS   | INVERTER RATING:   | BAR SINK                            | MOP SINK       |
|   | OTHER MECH EQUIP:              |   | FLAT ROOF: <input type="checkbox"/> YES <input type="checkbox"/> NO      |                    | GARB. DISPOSAL                      | DISHWASHER     |
|   |                                |   | DISCONNECT: <input type="checkbox"/> YES <input type="checkbox"/> NO     |                    | LAUNDRY                             | DRINK FOUNTAIN |
|   |                                |   | BATTERY BACKUP: <input type="checkbox"/> YES <input type="checkbox"/> NO |                    | OTHER FIXTURES:                     |                |

| BWP/WATER   | BWP/ELECTRIC  | PUBLIC WORKS DEPT/SEWER  |
|---|---|--|
| METER CHECKED: <input type="checkbox"/> YES <input type="checkbox"/> NO | PERFORMANCE METER CONFIRMATION:                                     | INTERCEPTOR REQ'D: <input type="checkbox"/> YES <input type="checkbox"/> NO        |
| SIGNATURE:  | SIGNATURE: <input type="checkbox"/> YES <input type="checkbox"/> NO | DATE: BY:  |
| DATE:   | DATE:   | BACKWATER VALVE REQUIRED: <input type="checkbox"/> YES <input type="checkbox"/> NO |
|   |   | DATE: BY:  |

|  |                 |            |       |
|--|-----------------|------------|-------|
| <b>FIRE DEPARTMENT</b>   |                 |            |       |
| PLAN CHECK: <input type="checkbox"/> YES <input type="checkbox"/> NO | PLAN CHECK FEE: | SIGNATURE: | DATE: |

**I DECLARE THAT THE FOLLOWING STATEMENTS ARE TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF:**  
 I HEREBY ACKNOWLEDGE THAT I HAVE READ THIS APPLICATION AND THAT INFORMATION STATED HEREON IS TRUE. I AGREE TO COMPLY WITH ALL ORDINANCES AND STATE LAWS REGULATING BUILDING CONSTRUCTION. I UNDERSTAND AND AGREE THAT SHOULD I FAIL TO COMPLY WITH THE ABOVE, ALL PERMITS SHALL BE DEEMED REVOKED.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_