



BUILDING & SAFETY DIVISION

CITY OF BURBANK

PLAN CHECK: _____

DATE: _____

DEMOLITION PLAN CHECK CORRECTION LIST

BEFORE APPROVAL FOR CODE COMPLIANCE OR ISSUANCE OF A BUILDING PERMIT, THE PLANS AND APPLICATION FOR THIS CONSTRUCTION REQUIRE THE INFORMATION, REVISIONS, AND CORRECTIONS INDICATED BELOW. THE APPROVAL OF PLANS AND SPECIFICATIONS DOES NOT PERMIT THE VIOLATION OF ANY SECTION OF THE BUILDING CODE, OTHER ORDINANCES, OR STATE LAWS.

BUILDING ADDRESS: _____

PROJECT TYPE: _____

VALUATION: _____

OCCUPANCY: _____

USE OF STRUCTURE: _____

TYPE OF CONSTRUCTION: _____

PLAN CHECK ENGINEER: _____

PHONE: _____

EMAIL: _____

Building permit application expires on: _____

(Building Permit Plan Check Application will expire 180 days after the date of plan check fee receipt.) It is the responsibility of the Applicant/ Owner to request a Plan Check Extension in writing prior to the expiration date.

CONTACT: _____

PHONE: _____

EMAIL: _____

CORRECTION: _____

CORRECTION: _____

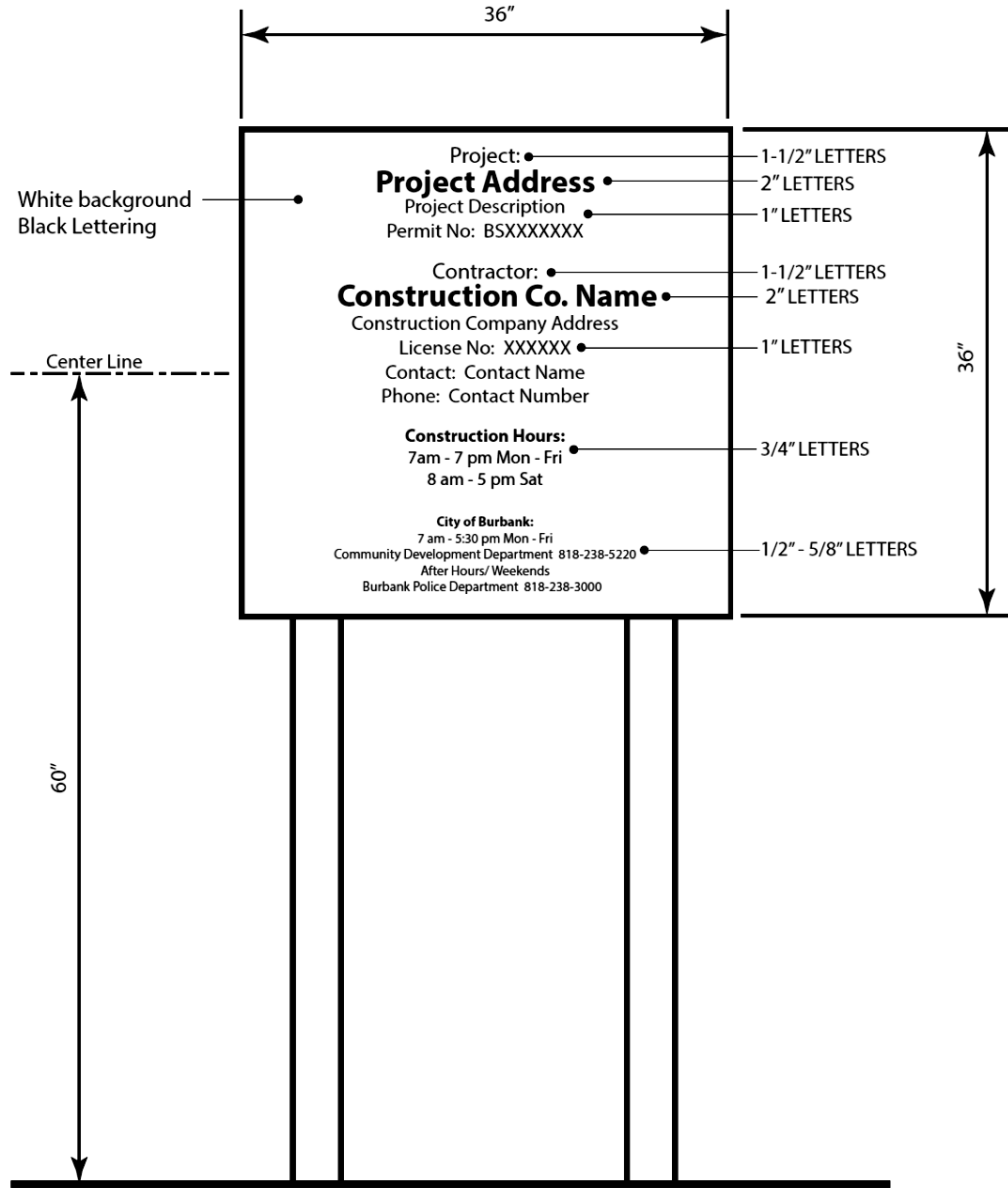
CORRECTION: _____

The following _____ are items that remain to be corrected:

Corrections on Sheet #	Required
	A. PLAN CHECK CORRECTION RESUBMITTAL:
	<input type="checkbox"/> • ALL CLEARANCE SIGN-OFFS ARE TO BE PROVIDED THROUGH PROJECTDOX: Upon Plan Check completion and approval, the Plan Check Engineer will verify that all departments have provided approval/clearance of documents and thereby provide final electronic approval. Applicant will be required to print out 1 set to provide for General Contractor.
	<input type="checkbox"/> BWP/ Water Division 164 W. Magnolia Boulevard
	<input type="checkbox"/> BWP/ Electrical Division 164 W. Magnolia Boulevard
	<input type="checkbox"/> Fire Department 311 E. Orange Grove Avenue
	<input type="checkbox"/> Public Works Dept. 150 N Third Street
	<input type="checkbox"/> Planning Division 150 N Third Street
	<input type="checkbox"/> Parks & Recreation 150 N Third Street
	<input type="checkbox"/> All plans and calculations shall be stamped and signed by an architect or engineer
	<input type="checkbox"/> Provide an application for a Demolition Permit with the Community Development Department, Building & Safety Division that will be used in processing of the permit. The application shall be accompanied with fees and the applicable documents/items below.
	<input type="checkbox"/> Provide a Construction Management Plan or document that describes the execution of demolition work. Plan shall included submission/approval of haul routes.
	<input type="checkbox"/> Provide a list of building addresses, square footages and building uses that will be demolished.
	<input type="checkbox"/> Provide a schedule of the demolition.
	<input type="checkbox"/> A hazardous materials survey and abatement is required. A certificate from a licensed hazardous materials contractor certifying that al hazardous materials have been abated.
	<input type="checkbox"/> SCAQMD Rule 1403 requires the contractor to file a Demolition Notification with the SCAQMD 10 days prior to issuance of a Demolition Permit.
	<input type="checkbox"/> A permanent source of water on site must be available that will allow dust control. Recycled water shall be used for this purpose.

<input type="checkbox"/>	Appropriate fencing and/or construction guards related to demolition work shall be in place
<input type="checkbox"/>	In addition to the demolition permit by Building & Safety, all work related to street and public rights-of-way shall be obtained from the City of Burbank, Department of Public Works.
<input type="checkbox"/>	The required construction sign shall be posted on site with contact information of the contractor and project manager.
<input type="checkbox"/>	Best Management Practices and Storm Water Pollution Prevention Plan (SWPPP) shall be in place during and after demolition work.
<input type="checkbox"/>	A list of existing live utilities shall be provided with confirmation of disconnect/abandonment of these utilities. This is to be coordinated for continued onsite water for dust control.
<input type="checkbox"/>	Provide a Water Discharger Identification Number (WDID #) from the California Regional Water Quality Control Board.
<input type="checkbox"/>	Obtain the Demolition Permit from an appropriate classed California licensed contractor authorized to perform demolition work by the California Contractor State Licensed Board. All required documents and fees shall be present for the issuance of the Demolition Permit. Fees may be applicable from project Conditions Of Approval.
<input type="checkbox"/>	Following the issuance of the demolition permit but prior to start of demolition work, an onsite pre-construction meeting is required between the demolition contractor and City Building Inspector.
<input type="checkbox"/>	Provide a scaled site plan of demolition work to be conducted including:
<input type="checkbox"/>	The names, addresses, and phone numbers of the property owner and the general contractor
<input type="checkbox"/>	The site address
<input type="checkbox"/>	Legal property line boundaries
<input type="checkbox"/>	Public rights-of-way
<input type="checkbox"/>	Provide site plan showing Buildings and structures demolished
<input type="checkbox"/>	Wall and fence removal
<input type="checkbox"/>	Utility infrastructure removal or abandonment
<input type="checkbox"/>	Utility infrastructure relocation
<input type="checkbox"/>	Sewer laterals, sewer capping
<input type="checkbox"/>	The existing square footage, the proposed square footage, the percentage of increase in project size, or the square footage of the structure to be demolished
<input type="checkbox"/>	Provide note indicating rodent and insect abatement has been performed must be presented to the building inspector prior to start of demolition
<input type="checkbox"/>	Trees to remain and to be removed
<input type="checkbox"/>	Landscape to remain and to be removed
<input type="checkbox"/>	The estimated volume or weight of construction and demolition debris, by material type, to be generated on the project site
<input type="checkbox"/>	The estimated volume or weight of construction and demolition debris, by material type, to be diverted to recycling, reuse or salvage
<input type="checkbox"/>	The vendor or facility that the applicant proposes to use to collect or receive that material
<input type="checkbox"/>	The estimated volume or weight of the construction and demolition materials that will be landfilled
<input type="checkbox"/>	Certification that the minimum Diversion Requirement will be met
<input type="checkbox"/>	Other applicable information from this document
<input type="checkbox"/>	Plans shall bear the stamp and signature of a California licensed civil engineer, or California registered architect
<input type="checkbox"/>	Demolition Plans shall be submitted concurrently with the Demolition Permit Application.
<input type="checkbox"/>	Such other data and information as may be required by the Building Official
<input type="checkbox"/>	Other information Applicant believes is relevant to determining its efforts to comply with this Division.
<input type="checkbox"/>	SEE MARKED SUBMITTAL SET FOR ADDITIONAL CORRECTIONS AND CLARIFICATIONS.
<input type="checkbox"/>	Project Sign (See Attached)
<input type="checkbox"/>	ALL FILES UPLOADED AS PART OF A RECHECK ARE TO BE NAMED THE SAME AS THE EXISTING FILES. NEW FILES MAY BE NAMED PER CURRENT NAMING CONVENTIONS. IF NEW FILES ARE NOT NAMED THE SAME AS EXISTING FILES THEY WILL BE DELETED AND REVIEW WILL BE MARKED AS INCOMPLETE.
<input type="checkbox"/>	

THE FOLLOWING DETAIL SHALL BE REPRODUCED ON THE SITE PLAN OR COVER SHEET OF THE SUBMITTED DRAWINGS:



PROJECT SIGN

1. Sign location: Front of project site facing the street. Sign cannot encroach into the public right-of-way (sidewalk and parkway).
2. Sign may be mounted independently or on the construction fence.