

# AFTERSCHOOL DAZE 2023-2024 HOW TO REGISTER GUIDE

## STEP 1: On main page, click on [AFTERSCHOOL DAZE](#)

Balance due soon: \$776.00 [Pay](#)

[Catalog](#) [Account](#) [Connect](#) [Policies](#) [Help](#) [Log Out](#)

[Cart](#)  
Empty

[Welcome!](#) 142 [Recreation Guide](#) 0 [Adult Sports](#) 6 [Afterschool Daze](#) 4 [Aquatics](#) 501

[Camps](#) 148 [Facility Rentals](#) 66 [Parent & Child Classes](#) 15 [PASS Program](#) 0 [Preschool Classes](#) 23

[Special Events](#) 1 [Stough Canyon Nature...](#) 11 [Teen/Adult Classes](#) 83 [Valley Skate Park](#) 8 [Youth Classes](#) 90

[Youth Sports](#) 87 [Sports POS](#) 1

**Filter**  
 Keyword or code...

**Location**  
 Brace Canyon Park  
 Johnny Carson Park  
 Larry L. Maxam Park  
 McCambridge Park  
 McCambridge Recr...  
 Olive Recreation C...

Welcome to the NEW [www.burbankparks.com](http://www.burbankparks.com) online registration platform.  
 Please create a new user name to continue. User names from the previous system (eTrak) are no longer valid. Thank you.  
[See Instructions on how to set up your account \(link\).](#)

## STEP 2: Select the [2022-2023 Afterschool Daze site](#) to register your child(ren)

[Log In/Create Account](#) [Catalog](#) [Policies](#) [Help](#) [Cart](#) Empty

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[Special Events](#) 13 [Stough Canyon Nature...](#) 14 [Teen/Adult Classes](#) 102 [Valley Skate Park](#) 41 [Youth Classes](#) 93

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**AFTERSCHOOL**

**Afterschool Daze**

Afterschool Daze (ASD) provides a safe environment for children with activities that enhance the children's physical, social, and cognitive development. Experienced staff lead participants in activities such as games, sports, nature, cooking, crafts, science, fitness, and special events.  
**PLEASE CALL 818-238-5435 TO INQUIRE ABOUT REGISTRATION FOR THE 2022-2023 SCHOOL YEAR.**  
*Space is limited! For more information, please visit [burbankca.gov/ASD](http://burbankca.gov/ASD).*

PROGRAM	LOCATION	AGE	DAYS	DATES	TIMES	
<a href="#">Bret Harte ASD   2022-2023</a>	Location TBD	5th Grade/un...	Weekdays	08/15-05/25	2:30pm-6pm	\$1522.50
<a href="#">Edison ASD   2022-2023</a>	Location TBD	5th Grade/un...	Weekdays	08/15-05/25	2:30pm-6pm	\$1522.50
<a href="#">Emerson ASD   2022-2023</a>	Location TBD	5th Grade/un...	Weekdays	08/15-05/25	2:30pm-6pm	\$1522.50
<a href="#">McKinley ASD   2022-2023</a>	Location TBD	5th Grade/un...	Weekdays	08/15-05/25	2:30pm-6pm	\$500
<a href="#">Miller ASD   2022-2023</a>	Location TBD	5th Grade/un...	Weekdays	08/15-05/25	2:30pm-6pm	\$31670
<a href="#">Providencia ASD   2022-2023</a>	Location TBD	5th Grade/un...	Weekdays	08/15-05/25	2:30pm-6pm	\$500
<a href="#">Providencia Kinder Club ASD...</a>	Tuttle Senior Adult Cen...	Pre-School ...	Weekdays	08/15-05/25	1:30pm-5:30 ...	\$2919
<a href="#">Roosevelt ASD   2022-2023</a>	Verdugo Park	5th Grade/un...	Weekdays	08/15-05/25	2:30pm-6pm	\$1522.50
<a href="#">Roosevelt Kinder Club ASD   ...</a>	Mary Alvard Recreatio...	Pre-School ...	Weekdays	08/15-05/25	12:30pm-6pm	\$3175.50
<a href="#">Stevenson ASD   2022-2023</a>	Mary Alvard Recreatio...	5th Grade/un...	Weekdays	08/15-05/25	2:30pm-6pm	\$1522.50

**Filter**  
 Keyword or code...

**Location**  
 Mary Alvard Recrea...  
 Tuttle Senior Adult ...  
 Verdugo Park

**Category**  
 Afterschool

**Age Group**  
 Youth  
 Adult  
 Senior

**Days of the Week**  
 Mon  
 Tue  
 Wed  
 Thu  
 Fri  
 Sat  
 Sun

**Activity Tags**  
 PASS Subsidy - 40%  
 PASS Subsidy - 60%  
 PASS Subsidy - 80%  
 Swim



## AFTERSCHOOL DAZE 2023-2024 HOW TO REGISTER GUIDE

**STEP 5: CONFIRM FORMS.** Print and fill forms only if needed, email [afterschooldaze@burbankca.gov](mailto:afterschooldaze@burbankca.gov)

The screenshot shows the 'Forms' section of the registration system. It lists two forms: '1. Prescription Medication Release Form | Print & Fill Only If Needed' and '2. OTC Medication Release Form | Print & Fill Only If Needed'. A 'Confirm Forms' button is visible at the bottom right of the form list. A red arrow points from this button to the 'Confirm Forms' text in the step header above.

**STEP 6: COMPLETE PROMPTS THOROUGHLY.** Three Emergency Contacts are required. If none or unknown, type N/A. **SUBMIT RESPONSES.**

The screenshot shows the 'Prompts' section of the registration system. It contains a table with 7 prompts for user input. A red arrow points from the 'Submit Responses' button at the bottom right to the 'Submit Responses' text in the step header above.

Prompt	Response
<b>Prompts for</b>	
1. Emergency/Authorized Pick-Up Contact 1 First & Last Name: Phone Number (XXX) XXX - XXXX; Relationship to Child:	<input type="text"/>
2. Emergency Contact/Authorized Pick-Up 2 First & Last Name: Phone Number (XXX) XXX - XXXX; Relationship to Child:	<input type="text"/>
3. Emergency Contact/Authorized Pick-Up 3 First & Last Name: Phone Number (XXX) XXX - XXXX; Relationship to Child:	<input type="text"/>
4. Emergency Contact/Authorized Pick-Up 4 First & Last Name: Phone Number (XXX) XXX - XXXX; Relationship to Child:	<input type="text"/>
5. Emergency Contact/Authorized Pick-Up 5 First & Last Name: Phone Number (XXX) XXX - XXXX; Relationship to Child:	<input type="text"/>
6. Teacher Name: Room Number:	<input type="text"/>
7. Please specify SPECIAL HEALTH CONSIDERATIONS OR SPECIAL NEEDS (Current medications, known allergies, physical limitations, etc.). Note: If none, please enter N/A. If a prescription or over-the-counter medication will need to be held/administered, during program hours, a City of Burbank Parks & Recreation Department Medication Release Form is required. Prescription medications require a physician signature.	<input type="text"/>

## AFTERSCHOOL DAZE 2023-2024 HOW TO REGISTER GUIDE

### **STEP 7: AGREE TO PARENT CONSENT & MEDICAL TREATMENT CONSENT. Electronic signature required. CONFIRM WAIVER AGREEMENT.**

Catalog Account Connect

Policies Help Log Out

### Waivers

#### ASD | Parent Consent

**Applies to:**

for Afterschool Daze Bret Harle ASD | 2021-2022

**PARENT CONSENT:**

I give permission for my child to participate in the City of Burbank Parks and Recreation Afterschool Daze program, including trips by van, foot, or bus. I agree to hold harmless the City of Burbank, its employees, officials and agents from and against any and all liability claims, demands, losses, and/or actions from injury to and/or death of persons and/or damage to property as a result of participation in Afterschool Daze.

I grant the City of Burbank permission to use my or my child(ren)'s photographs and images, including but not limited to video images and sound recording, for the purpose of publicizing and marketing City activities. I understand that no compensation shall be given for use of these photographs and that these images shall become the sole property of the City of Burbank.

I agree on behalf of

Confirm Waiver Agreement >

< Prompts

#### ASD | Medical Treatment Consent

**Applies to:**

for Afterschool Daze Bret Harle ASD | 2021-2022

**MEDICAL EMERGENCY TREATMENT CONSENT:**

As parent/guardian, I hereby consent to treat my minor child for any and all medical procedures deemed necessary as a result of accident or injury or illness. Consent is given for any licensed physician, surgeon, or accredited emergency unit to give medical

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### **STEP 8: AGREE to auto-billing. In Available Payment Plans, SELECT THE AFTERSCHOOL DAZE 2023-2024 PAYMENT PLAN. By selecting this option, your payment will be automatically charged on the 25<sup>th</sup> of each month, starting on August 25<sup>th</sup>. Registration Fee (\$50) and payment for first two weeks of school will be due at checkout. SELECT YOUR SAVED CREDIT CARD and CONTINUE TO PAYMENT.**



Catalog Account Connect

Policies Help Log Out

### Payment

Item	Price
1. for Afterschool Daze Bret Harle ASD   2021-2022 This item entails future payments, and requires a card on file for auto-billing. <input checked="" type="checkbox"/> I AGREE	
Available Payment Plans: Pay Now (\$1,406.00) Afterschool Daze 2021-2022 (Total: \$1,406.00)	
ASD   Registration Fee	\$50.00
<b>Total Charges</b>	<b>\$124.00</b>

Saved Card VISA

Continue to Payment

If you are not redirected to a receipt page after completing your purchase, please return to the catalog and try again.

CHECKOUT FOR

Browse Catalog  
Forms  
Prompts  
Waivers  
Payment  
Review & Confirm  
Receipt

< Waivers

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## AFTERSCHOOL DAZE 2023-2024 HOW TO REGISTER GUIDE

**STEP 9: [CONFIRM YOUR PAYMENT METHOD and SUBMIT PAYMENT.](#) You're done!**

Do not use your browser's 'back' button after submitting your payment. Clicking 'back' may cause a duplicate payment to be processed.

### Payment Methods

 ending in      Exp      Card Code    XXX

+ Or New Payment Method

Submit Payment

Cancel

**STEP 10: [Any questions please reach out to Ovrom Community Center, overseeing ASD, at 818-238-5435](#)**